



SAA GIFT SHOP POLICY(s)

Our goal is to provide a quality gift shop for our community. We want to have a varied selection of artist produced gift items. We know this will add much interest and value to the SAA and wider community. Please work with us to make this successful.

Member Terms and Conditions

- You must be a **member** to submit items. NO EXCEPTIONS.
- Submitted items will be juried in and must be artist produced merchandise.
- All inventory is consigned. The MEMBER determines the sale price. SAA retains 30% of any sale. The MEMBER will be paid 70%. The customer is responsible for all required taxes. Payments are made at the beginning of the month.
- All items are juried in by sending an **email image** representing the items to be submitted to sandwichartalliance@ gmail.com. Members will be notified within one week of acceptance of item and availability of space.
- All merchandise and small paintings will be displayed for **3 months**. Items that are sold may be replaced with the same restarting inventory cycle. **After 3 months of “no sales” items will be removed and require pickup from the member.** We want to keep our inventory fresh and interesting for our customers. Our storage space is *very limited* so please help us with this by promptly picking up items. **Prints** will be held for 6 months since they require far less space.

Procedures between the Member and the Alliance

- Images are submitted via email for review. Answered within 1 week.
- If accepted Joan sends out notice. Member delivers to Alliance.
- An Inventory sheet must be filled out by artist. Copies will be sent to your email upon request. Original is retained by SAA and a copy is given to the member listing all consigned items. This is signed by the artist and the alliance.
- Checks will be sent out to artists for their sales at the beginning of each month.

Labeling Items

- Artists must **label and price each item with the artist name and price.** Gift shop items are sold at prices indicated on the item. Sales tax is applied to all items except clothing.
- All sales are final. No refunds. Should be clearly stated on a sign.
- Space is limited, so larger items will be limited, and all others will be limited depending on space available. We want to represent as many **different items and artists as possible.** .

- What is allowed:
- All items represent **artist produced art** and **merchandise**. Price max- \$150.00
 - Small paintings** (less than 12 inches in any direction (including frame). All submitted paintings must follow our guidelines for framing and hangers. Gallery wraps with finished edges of 1-1/2 inches are required for unframed art. Framed work(s) must have hanging wire afixed to the back. **No saw tooth hangers, no holes** in the back of pieces for hanging. Poorly presented work will neither be judged nor displayed.
 - Prints** of member art up to 40 inches in the longest direction which will be displayed in print stands. All prints must be wrapped in clear plastic wrap with cardboard backer.
 - Print on demand items (POD) representing artists' art, coffee mugs, trivets, puzzles, etc. that will fit on a shelf are acceptable.
 - Hand painted items** of high quality are allowed.
 - Music CD's** representing the talents of our artists.
 - Sculptures** of small and displayable stature.
 - Artist manufactured glass**... blown, stained, etc.
 - Jewelry** may be displayed on spinners or display showcase depending on price point, quality, and value.
 - Note cards** that will fit in a note card display. **All cards must be wrapped in clear plastic to prevent damage.**
 - Textiles**, artists made scarves and wraps and other "art items".
 - Small **ceramics** that will fit on a shelf.
 - NO HATS OR T SHIRTS ALLOWED.
- Other items may be submitted for jury review. Decisions are made based on keeping with the theme of art merchandise and **AVAILABLE SPACE**